**MARTIN POLD**

22 Chaucer Street,

Leicester,

LE2 1HD

Mobile: 07726779223

E-mail: magister01@hotmail.com

**PERSONAL PROFILE:**

I am highly motivated person currently running my own small businesses. I have over eight years’ experience in customer service setting enabling me to develop high levels of communication and attention to detail. I am reliable and responsible having previously been entrusted with cash handling and dealing with financial transactions. I also have experience of training other members of staff.

**KEY SKILLS:**

* Excellent communication and customer service skills
* Excellent IT skills
* Accurate and numerate
* Can work well as part of a team or own initiative
* Highly motivated and enthusiastic
* Flexible and adaptable
* Language skills: Estonian, English, German, Russian, Latin

**EMPLOYMENT HISTORY:**

Director, TOWELFY LIMITED, July 2017 – Present

Duties: Selling, Accounting, Recruiting, Marketing

Director, MP CANNED FOOD LIMITED, June 2017 – Present

Duties: Selling, Accounting, Recruiting, Marketing

### [Catering Assistant, Compass Group UK & Ireland, Aug 2015 – Dec 2015](https://www.linkedin.com/company-beta/3343618/?lipi=urn%3Ali%3Apage%3Ad_flagship3_profile_view_base%3BpEdWbDZjTqe9JckD9uUyqg%3D%3D&licu=urn%3Ali%3Acontrol%3Ad_flagship3_profile_view_base-background_details_company)

Duties: Working in Leicester City Football Club, King Power Stadium's, Ricoh Arena's (Coventry), Nottingham Ice Centre's Kiosks as a Cashier, Cook, Beer Pourer.

### [Promotional Materials Distributor Unitemps Apr 2015 – Dec 2015](https://www.linkedin.com/company-beta/524109/?lipi=urn%3Ali%3Apage%3Ad_flagship3_profile_view_base%3BpEdWbDZjTqe9JckD9uUyqg%3D%3D&licu=urn%3Ali%3Acontrol%3Ad_flagship3_profile_view_base-background_details_company)

Duties: Distributing clapper banners in Leicester City Football Club, King Power Stadium seats.

### [Business Expert/Guest Speaker, Peter Jones Enterprise Academy, Jun 2012 – Jun 2013](https://www.linkedin.com/search/results/index/?keywords=Peter%20Jones%20Enterprise%20Academy)

Duties: Giving FREE business advice and guidance to students at New College Nottingham. Helping students to launch their new business ideas and sharing my own business experience.

### [Business Expert, The Working Knowledge Group, Nottingham Trent University, Jun 2012](https://www.linkedin.com/company-beta/1227435/?lipi=urn%3Ali%3Apage%3Ad_flagship3_profile_view_base%3BpEdWbDZjTqe9JckD9uUyqg%3D%3D&licu=urn%3Ali%3Acontrol%3Ad_flagship3_profile_view_base-background_details_company)

Duties: The pitch judging is the Dragons Den role! Also giving business advice to students.

#### [Clickworker, clickworker.com, Inc. Feb 2012 – Present](https://www.linkedin.com/company-beta/877455/?lipi=urn%3Ali%3Apage%3Ad_flagship3_profile_view_base%3BpEdWbDZjTqe9JckD9uUyqg%3D%3D&licu=urn%3Ali%3Acontrol%3Ad_flagship3_profile_view_base-background_details_company)

Duties: Translating, writing, collecting, researching and recruiting.

### [Regional Coordinator and Partner of Let's Do It!, Let's Do It! World, Nov 2011 – Dec 2015](https://www.linkedin.com/company-beta/331789/)

Duties: Coordinating Leicester and Leicestershire. Sharing information, building a team. Partner of Let's Do It!

Entrepreneur/Owner, MP CANNED FOOD, July 2011 - Present

Duties: Business Planning and Website Building

Sales Manager, Footlock, April 2010 – April 2011

Duties: Selling to shoe retailers across the UK, giving presentations to businesses, dealing with clients face to face, on the telephone and via email, recruiting local sales teams and other sales duties.

Various Roles, Agencies in Leicester, August 2005 - April 2010

Duties: Working in various roles including: Working in a warehouses, factories. Preparing food in kitchen, cash handling and till work.

Sales Agent, Montana Marketing, June – July 2005

Duties: Talking to customers door to door, selling contracts.

Team Leader (Sergeant), Estonian Army, July 2004 - June 2005

Duties: Leading a group of 10 soldiers, motivating groups to work as a team, preparing training exercises.

Head of the Shift, Filee Meat Factory, Estonia, June - September 2003

Duties: Looking after a team of 8 people, picking orders in a chilled warehouse.

Sales Agent/Team Leader, Estonian United Bank, September 2002 - July 2004

Duties: Making presentations. Finding customers. Talking to customers. Selling Life insurance and pension schemes contracts. Represent Estonian United Bank on exhibiton. Building sales team. Organising trainings to sales team.

**VOLUNTARY WORK:**

Fundraiser, RECOVERY Charity, April 2012 – Jan 2017

Founder and Manager, Elva Reform Party Youth, September 2003 – August 2011

Duties: Leading a youth club (100 members), giving presentations, leading political campaigns, leading meetings and training.

**EDUCATION:**

* De Montfort University - September 2011 – June 2014

Business Management and Enterprise, Level 4 certificate

* Certificate in Adult Literacy Level 2, 2009
* Certificate in Adult Numeracy Level 2, 2009
* ECDL Advanced Level 3 certificate in Word Processing, 2009
* ECDL (European Computer Driving Licence) Level 2 certificate, 2008
* Tartu University, Estonia:

Chemistry, 2002 - 2004

Material Science, 2001 – 2002

* Tartu Tamme High School, Estonia, 1996 - 2001
* A Level equivalents in: English, Maths, Chemistry and Biology
* 10 GCSE equivalents including English and Maths

**TRAINING:**

● First Aid Certificate, 2012

● Explore Enterprise course at Prince’s Trust, 2011

* Certificate in Retail Works, 2009
* Certificate in Interview skills, 2009
* Certificate in Business Works, 2009

# Cobra Group sales training, 2005

* Estonian Army leadership training, 2004
* Youth club management training, 2003
* Enterprise seminar “Successful at first time” Motivational Training, 2003
* Circuit Training Instructor Certificate, Estonia, 2003

**HOBBIES:**

Swimming, reading autobiographies about business people, walking, socialising with friends and family.

**References:**

Available upon request